



**MEDICINES CONTROL AGENCY**

Kairaba Avenue, K.S.M.D. Pipeline, The Gambia. Telephone: (+220)4380632, [www.mca.gm](http://www.mca.gm)

**IMPORT CLEARANCE PERMIT**

Name of Importer		Name of Exporter	
Postal and Premises Physical Address		Postal and Premises Physical Address	
Tel/:		Tel:	
Fax:		Fax	
Email:		Email:	
<b>Port of Shipment:</b>			
<b>Expected Date of Shipment:</b>			
<b>Port of Entry:</b>			
<b>Expected Date of Arrival:</b>			
<b>Size of container or pallets</b>			
<b>Total CIF Value</b>			

<b>Name* and description of product</b>	<b>MCA Product Registration No:</b>	<b>Name and address of Manufacturer</b>	<b>Batch number:</b>	<b>Expiry Date:</b>	<b>Unit of Issue</b>	<b>Total Quantity</b>

**\* Brand and generic name, strength & dosage form, where applicable**

Importer Licence Number (where applicable)		.....
Name of supervising Pharmacist		Registration Number of Pharmacy Council
Signature	.....	<b>OFFICIAL STAMP</b>
Date	.....	
Name of business owner or duly authorised person		
Signature	.....	
Date	.....	

<b>FOR OFFICIAL USE ONLY</b>		
<b>Vetted by (Name)</b>	<b>Signature and Date</b>	<b>Designation</b>
.....	.....	
<b>APPROVED BY</b>	<b>Signature and Date</b>	<b>OFFICIAL STAMP</b>
<b>Executive Director</b>	.....	

**CONDITIONS OF PERMIT**

1. Products imported shall be inspected by officials of the Agency at the port of entry and/or point of off-loading at the warehouse before their release.
2. Three (3) copies of the permit together with three (3) copies of the Supplier’s Invoice and packing list.
3. For medicines one (1) copy of the CoAs for each batch.
4. Permits issued for importation of products shall be valid for **only one** transaction.
5. Where goods are short-landed, a new import permit shall be obtained from the Agency.
6. At the point of clearance, the client should provide copies of the relevant documents to the Customs and present the copies to MCA inspector for verification and clearance of goods.